

U.S. Embassy Podgorica

Solicitation PR9798928

BPA for Cleaning Supplies and Equipment with Local Delivery

Questions and Answers

(As of March 26, 2021)

1. **Question:** What kind of document is required to prove ability to comply with the required performance period, taking into consideration all existing commercial and governmental business commitments? Is memorandum statement required?

Answer: The offeror needs to prove the capacity to satisfy all requirements of the future Blanket Purchase Agreement. This can be explained in a statement.



2. **Question:** What kind of document is required to prove satisfactory record of integrity and business ethics? Does it need a memorandum statement with record of other top customers from company?

Answer: Yes, please provide a list of top clients that you have successful cooperation with.



3. **Question:** What kind of document is required to prove the offeror has necessary equipment and facilities or the ability to obtain them; and be otherwise qualified and eligible to receive an award under applicable laws and regulations? Is memorandum statement required?

Answer: The offeror needs to show that it satisfies above mentioned requirements. This can be explained in a statement or by providing supporting documents.



4. **Question:** Can you please clarify 'proximity to government premises'? Not sure which specific institution does it refer to? Or a statement which indicates that our offices/warehouse is in Podgorica too?

Answer: Please provide the exact address of your company and of the distribution point (in case it is different). Government premises are located in Podgorica, Montenegro.

5. **Question:** We sent completed and signed NDAA form in December 2020. Is it still valid, or do we need to sign a new one, with current date?

Answer: Please send a new one, with current date.